



THIS TRANSLATION IS OFFERED TO YOU AS A SERVICE; ONLY THE ORIGINAL DUTCH VERSION HAS LEGAL VALIDITY – Dutch version can be found on www.emanifest.nl/nl

PRIVACY STATEMENT

of Emanifest.nl

E Manifest respects the privacy of all users of its site and ensures that the personal information that is provided to us is handled carefully and confidentially. By using this website, you agree to our privacy and cookie policy. E Manifest is responsible for the processing of personal data as shown in this privacy statement.

E Manifest www.emanifest.nl

April 2018

Protection of personal data

We take the privacy of personal data very seriously. E Manifest will not provide your personal details to third parties if this is not necessary for the execution of the agreement and / or to comply with a legal obligation. We will never sell your data to a third party.

E Manifest processes your personal data because you use our service and / or because you provide it yourself. We only process personal data for the purpose for which it was provided and in accordance with the General Data Protection Regulation (AVG) and the Telecommunications Act.

Contact details

E Manifest
Koninginnegracht 81
2514 AJ The Hague
NL +31 702051195
US +1 8882171123 (toll free)
www.emanifest.nl
support@emanifest.nl
Chamber of Commerce: 65220927

The data that we collect.

When you have completed a contact form, made a purchase or make other requests for one of our services via the website or other channel, contact us by telephone and / or enter into an agreement with us, you will be asked to provide your details. We only process the data that you provide to us. This can be the following information:

- First and last name
- Company name
- Address
- Postal code and place of residence
- Telephone number
- Date of birth
- e-mail address
- Website
- IP address
- VAT number
- Other data that you actively use in correspondence and by telephone
- Domain name
- Chamber of Commerce number

For what purpose do we use personal data?

The data is collected and stored for the following purposes:

Your first name, e-mail address and telephone number that you fill in with a request form and / or contact form, are used to make an offer and / or to respond to the contact request. We store this information in our register

and we will send you an e-mail to ask permission. When no permission is given, this data will be deleted within four weeks. This is also indicated on the relevant forms.

Your data will be used for ((processing your payment,)) the execution and delivery of our services, informing about changes to our services and / or products and building up contact history. E Manifest analyzes your behavior on our website in order to improve the website.

Your data on E Manifest.nl

When you have filled in a contact form and / or made a purchase and do not want to receive e-mail from us in the future, you can unsubscribe at any time by contacting us (mail@emanifest.nl).

Your e-mail address will immediately be removed from our database and will not be saved.

We use the data provided by you to process the orders as quickly and easily as possible. We will not sell and / or provide your information to third parties. Your data will only be made available to third parties if they are involved in processing your order. If the latter is the case, E Manifest has entered into a processing agreement with the company that processes your data on behalf of E Manifest.

Security of personal data

We take the protection of your data seriously and have taken appropriate measures. Your personal data is stored securely, this makes it impossible for unauthorized persons to view the data, abuse and / or make unauthorized changes.

Do you have the impression that your data is not properly secured or are there any indications of abuse? Please contact us at mail@emanifest.nl

Cookies

A cookie is a small file that is sent by our website and placed by your browser on the device where you visit our website. The information stored in the cookie can be sent back to our website when you visit the website again. For the best possible effect of emanifest.nl and to tailor the content of advertisements to your preferences, cookies are used.

Google Analytics

Cookies are placed by our statistics package, Google Analytics. We would like to know how our visitors use the website and how many people visit our website every month, so that we can optimize the use of the website. Of course, we do not want you to be tracked undesirably, but we want to be of service to you as best we can and we need good statistics for that. With Google Analytics, the information is anonymized as well as possible. Your IP address is expressly not used. Therefore, we cannot personally reduce you. More information about Google Analytics policies can be found at policies.google.com/privacy.

Google AdWords

When permission is given we use cookies from Google AdWords to make advertisements available. These cookies ensure that ads relevant to you are displayed. More information about Google AdWords cookies can be found at policies.google.com/privacy.

Facebook

When permission is given we use, to make advertisements available, cookies from Facebook. These cookies ensure that advertisements relevant to you are displayed. You can find more information about Facebook's cookies www.facebook.com/policies/cookies/.

Disable and delete cookies

Do you want to disable or delete the cookies? You can do this via your browser settings. If necessary, use the help function of your browser to find out how you can do this.

Things you can always do:

Disable 'third party cookies' automatically in your browser. The modern browsers (Chrome and Firefox) offer many options e-mail address.

In your browser settings, indicate that you do not want to be tracked.

You can always remove the placed cookies from your browser and you can also block them per domain.

Do you have further questions about our cookies? Please contact us support@emanifest.nl.

Storage period

We do not store your data longer than necessary for the purpose for which they were received. Once you have contacted us and made an application for the removal of personal data, your personal data will be removed from the system at the latest four weeks after deregistration.

We keep the data in our accounting system for at least 7 years, among other things in order to comply with all our legal obligations. This information will be removed by us within 1 year after the expiry of this obligation.

The above period applies, provided that there are further legal obligations for us to keep the data longer and / or to keep it available.

Amendments

We reserve the right to change our privacy policy at any time. The changes take effect on the announced time of entry.

Rights

You always have the right to withdraw your consent to the processing of your data, after which we will no longer process your data. Withdrawal of this consent does not affect the legality of our data declaration on the basis of your consent, which took place prior to this withdrawal.

You also have the right to access your personal data and the right to rectify your personal data. If you want to know which personal data we process, you can submit a written request for access.

If your details are incorrect, incomplete or irrelevant, you can request us in writing to change or supplement your data.

You also have a right to erase your personal data, a right to limit the processing and a right to object to the processing. You also have the right to transfer your data or to make it transferable. You can also submit a written request or e-mail for this.

We will process your request within 4 weeks. You can e-mail your request to us via support@emanifest.nl

Younger than 16 years?

E Manifest does not intend to collect data from minors. If you are a minor, younger than 16, you may only consent to the processing of your personal data with the consent of your parents or legal guardian. Your parents or legal guardian may also exercise the rights that you have with regard to the personal information you leave with us.